Instructions to Contributors

Journal of Indentureship and its Legacies

We welcome the submission of academic articles in English on any aspect related to indentureship and its legacies, provided that they adhere to the aims and scope of the journal.

Policies

There are no fees payable to submit or publish in this journal.

Only manuscripts that meet the aims and scope of the *Journal of Indentureship and its Legacies (JIL)* will be reviewed. *JIL* reserves the right to reject papers without review that the editors consider are not appropriate for, or do not contribute to the goals of *JIL*.

Articles should be original and not under consideration by any other publication. Authors are responsible for obtaining written permission to publish, in both print and electronic media, material for which they do not hold the copyright.

All manuscripts submitted to the *Journal of Indentureship and its Legacies* must conform to the instructions outlined here. Submissions not conforming to these instructions may be returned and not further considered until they do.

The journal will also consider for publication, poetry, life-writing and short fiction. In the case of these pieces only, a small honorarium will be paid to the author.

Aims and Scope

The *Journal of Indentureship and its Legacies (JIL)* publishes both academic essays on and creative responses (fiction or poetry) to the study of indentureship. The academic study of indentureship occurs under a number of disciplines (history, geography, language, linguistics, music and sociology), accordingly the Journal publishes pieces in this multi-disciplinary spirit.

Length

The editors kindly request the submission of previously unpublished, scholarly articles of between 3,000 and 6,000 words and book reviews of 1000 words. Where appropriate, the team will consider pieces below and beyond these word limits.

The editorial team will also consider photo essays of between five to ten images (300 dpi resolution) with accompanying text of between 600 to 1000 words.

Language

The *Journal of Indentureship and its Legacies* publishes articles in English. Where possible, we ask that contributors write in English.

Title document

The following information should be provided in a separate "Title document":

- 1. The title of the article
- 2. An abstract
- 3. A list of 5 to 10 key words
- 4. Biographical information
- 5. Word count of the article (in the case of scholarly articles only)

In a separate document send the email address and day-time telephone number for the corresponding author, the authors ORCID number and a short biographical note of about 50 to 125 words for each author. At a minimum these biographical notes must contain:

- a. The author's name
- b. The institution or organisation for which they work or their current affiliation (if applicable), all as they should appear in the journal.

Format

Contributions should be formatted as A4 Microsoft Word files (Mac files must be converted), doublespaced and with ample margins. All pages, including those containing only tables and figures, should be numbered consecutively. A clear legible font should be used.

Style Guidelines

All submissions must follow the style guidelines set out in the MHRA Guide, a free copy of which is available here: <u>http://www.mhra.org.uk/style/download.html</u>

Referencing

All references must follow the style guidelines set out in the MHRA Guide, a free copy of which is available here: <u>http://www.mhra.org.uk/style/download.html</u>

Proofs

The editors reserve the right to copyedit all articles accepted for publication. Authors will be required to respond to any author queries (AQs) raised on their articles in the editing process, and will have the opportunity to review the locked copyedited Word files just prior to publication.

Peer Review

Following a preliminary evaluation by the editorial team, each article will be subject to double-blind peer review. The editors will always aim to respond to each submission in a timely manner. We do ask authors to be aware that the entire process may take up to six months.

Copyright

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Submission

Submissions should be emailed to: jilsubmissions20@gmail.com

Complimentary E-Offprints

Authors will receive an electronic offprint (pdf) of their article.

Ethics and Responsibilities of the Author

The journal adheres to the ethical standards endorsed by the Committee on Publication Ethics (https://publicationethics.org/). In particular:

- 1. We expect all authors to state in their article if they have a conflict of interest which could potentially bias their opinions for example funding or employment.
- 2. All named authors on the articles should confirm that they have jointly participated in the research and writing of the article, and that no author has been omitted from the list of authors.
- We require authors to warrant that their articles are original, have not been previously published, and do not plagiarise or otherwise copy someone else's work without attribution. (If the article is a translation, we are happy to consider this for publication but the authors must inform the editors on submission.)
- 4. We also require authors to warrant that their article does not defame, libel, or bring another person into disrepute, and neither does it contain anything illegal (e.g. copyright infringing).